

*PART A

Report to: Overview and Scrutiny Committee
Date of meeting: 7 March 2012
Report of: Head of Legal and Property Services
Title: Forward Plan

1.0 **SUMMARY**

1.1 This report sets out the changes to the latest Forward Plan when compared to the information presented at the last meeting.

2.0 **RECOMMENDATION**

2.1 that the Overview and Scrutiny Committee reviews the Forward Plan and considers whether there are any items it wishes to review further.

Contact Officer:

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Report approved by: Carol Chen, Head of Legal and Property Services

3.0 **DETAILED PROPOSAL**

3.1 Under the Local Government Act 2000, the Council is required to publish a Forward Plan of key decisions it is proposed will be taken within the next four months.

3.2 The Forward Plan indicates the nature of the key decision proposed; the contact officer; the proposed decision maker and those people and organisations who have been consulted.

3.3 New additions to the Forward Plan since the February – May 2012 edition (issued 16 January 2012)

There are three new items which have been added to the Forward Plan since the information published in the Scrutiny Committee's report for the meeting on 2 February.

- Charter Place re-development – for consideration by Cabinet in March.
- Business Rates and Council Tax write-offs – for consideration by Cabinet in March.
- Outline Business Case for the redesign of waste and recycling, street cleansing and grounds maintenance –for consideration by Cabinet in March.

3.4 Amendments to the Forward Plan since the February – May 2012 edition (issued 16 January 2012)

There has been one amendment to an item in the Forward Plan since the information published in the Scrutiny Committee's report for the meeting held on 2 February 2012.

- Approval of the Private Sector Housing Renewal Policy – the policy has been deferred to February 2013 instead of March 2012. Originally this decision was due to be considered in November 2011.

3.5 Deletions from the Forward Plan

There have been no deletions from the Forward Plan since the last meeting.

4.0 **IMPLICATIONS**

4.1 **Financial**

4.1.1 Whilst a number of reports considered by the Scrutiny Committee will have had financial implications, the scrutiny role in itself, should result in no additional external costs being incurred.

4.2 **Legal Issues (Monitoring Officer)**

4.2.1 The Head of Legal and Property Services comments that if Overview and Scrutiny wish to consider any proposed decision it needs to be mindful of when it is proposed that the decision be taken and ensure that it has completed its work prior to that time in order to be able to contribute to the decision maker's deliberations.

4.3 **Potential Risks**
None identified.

Appendices

None

Background Papers

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

February 2012 edition of the Watford Borough Council Forward Plan

File Reference

None